



Brightelm™

# Your local Professional Conference Organiser

Based in the heart of Bristol, Brightelm offers specialist event services to membership and not-for-profit organisations.

Over services cover 8 distinct areas:



## Project Management

Project planning, organising committee secretariat, budgeting, local finance advice, 3rd party liaison



## Delegate services

Registration platforms and registration, accommodation negotiation and booking, delegate technology



## Sponsorship

Global and UK sponsorship strategy, product development, global and local sponsorship sales



## Logistics

Venue management, food and beverage, staffing, transportation



## Event Marketing

Global and UK event marketing strategy and execution, websites, digital marketing



## Exhibitions

Floor plans, contractor management, sponsor and exhibitor liaison



## Programme support

Abstract submission and review, speaker liaison, scientific committee support



## Production

Design, staging, audio visual, creative services

For a proposal call **+44 (0) 117 427 0106**

or email [rob.eveleigh@brightelm.co.uk](mailto:rob.eveleigh@brightelm.co.uk)

[www.brightelm.co.uk/services](http://www.brightelm.co.uk/services)

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